

Board of Commissioners of Johnson County, Indiana

**THIS FORM MUST BE ON THE TOP OF YOUR SUBMITTED BID, SUCH THAT IT IS READILY ACCESSIBLE FOR VIEWING AND READING IN THE COMMISSIONERS' PUBLIC MEETING.**

**BID SUMMARY FORM**

**DEPARTMENT:** Johnson County Highway Department

**BID DATE:** December , 202 at 10:00am

**BID ITEM:** Aggregate for 202 Calendar Year

The undersigned Bidder proposes to provide all materials necessary for complete of the product bid according to the General and/or Special Conditions and Specifications included in the bid documents for the following sum(s):

**BIDDER'S NAME:** \_\_\_\_\_

**BID AMOUNT:** \_\_\_\_\_

**BID TYPE (Check all that apply):**

- ☐ Full Bid (Pricing provided for all supplies listed on Itemized Bid Form)
- ☐ Partial Bid (Pricing provided only for some supplies listed on Itemized Bid Form)\*
- \*Johnson County may award individual items at its sole discretion
- ☐ Unit pricing also provided for additional materials not listed on Itemized Bid Form

**AGGREGATE**  
**ANNUAL MATERIAL BID FOR**  
**CALENDAR YEAR 202**



**JOHNSON COUNTY, INDIANA**

LEGAL ADVERTISEMENT  
NOTICE TO BIDDERS

Notice is hereby given that Johnson County, Indiana, acting by and through its Board of Commissioners, will receive sealed bids at the Office of the Auditor in the Johnson County Courthouse Annex, Franklin, Indiana, until the hour of 10:00 a.m., local time, on December 15, 2025, for Aggregate, Concrete, FOB Hot Mix Asphalt, and Liquid Asphalt for the 2026 calendar year.

Specifications, Instructions to Bidders, and Bid Forms may be obtained in hard-copy format at the office of the Johnson County Highway Department, 1051 Hospital Road, Franklin, Indiana between the hours of 7:00 a.m. and 3:30 p.m., Monday through Friday, or in electronic format from the Johnson County Highway Department website ([jchighway.com/bid-opportunities](http://jchighway.com/bid-opportunities)).

A 5% bid bond or certified check in the amount of the bid shall be required with each bid and shall be made payable to the Johnson County Board of Commissioners. Letters of Credit are not acceptable. Each Category may be awarded separately.

The Board of Commissioners reserves the right to reject any or all bids and the right to waive any or all irregularities in any or all bids.

Lucas Mastin  
Johnson County Highway Supervisor

## INSTRUCTIONS TO BIDDERS AND GENERAL CONDITIONS

### Exhibit "A"

1. **All Bids shall be submitted in writing using the State Board of Accounts Form #96.** A copy of the proper form is attached herewith. Part II, Sections I, II, and III are for public works projects and do not apply to this material bid. Part I and Part II, Sections IV and V shall be completed.
2. Bidders shall comply with these GENERAL CONDITIONS and the Special Conditions as stated below in the SPECIAL CONDITIONS AND SPECIFICATIONS. Individual items and estimated quantities are on the Itemized Bid Form.
3. Bids may be submitted for part or all of an individual Category. **Bids must be submitted on the Itemized Bid Form provided, within the spaces provided.** No information shall be added to the Itemized Bid Form outside of the designated spaces.
4. The outside of the sealed bid shall indicate that it is a **Johnson County Aggregate Bid.**
5. **A 5% Bid Bond or Certified Check shall be required with the Bid and shall be made payable to the Johnson County Board of Commissioners.** The amount of the required bid bond or certified check will be based on the anticipated expenditure for the portion of the bid that is submitted. Letters of Credit are not acceptable.
6. The Board of Commissioners reserves the right to accept or reject any and all bids, and also to accept the bid or bids which the Board of Commissioners deems to be in the best interest of Johnson County. Each category MAY be awarded separately.
7. Billing from and payment to successful Bidders will be made during the year in accordance with the respective Standard Payment Schedule for each governmental agency.
8. **Bid Forms pertinent to cost of product may not be hand written. Bid forms are available electronically upon request.**
9. All quantities shown are estimates. The Board of Commissioners does not guarantee these quantities and reserves the right to increase or decrease these quantities significantly during the period of the contract. The bid prices provided by the selected bidder(s) will be effective for the duration of the contract, regardless of the actual quantities purchased.
10. Low bids will be determined by taking the unit price for each item times the estimated quantity for that item, and adding up the prices of all items. Where quantities are not listed, the Board of Commissioners reserves the right to evaluate the low bidder by using anticipated quantity purchases of the materials listed. Each Category or Sub-category may be awarded separately. Where the specified quantity of an item is "0" (zero), the Bidder shall provide a unit price for that item, but it will not be used in evaluating the low bid.

11. Base bids will be for items shown on the Itemized Bid Form which will be the basis for evaluation of bids, although the County reserves the right to and anticipates the purchase of other items. The Bidder may include prices for any other items he is able to furnish to the County Highway Department.
12. **All bids shall be submitted to the location specified in the Legal Advertisement by the date and time specified in the same.**
13. The "Bid Summary Form" provided in this bid packet shall be filled out and included as the **first page** of the bid packet submitted by each bidder.

#### **NOTE ABOUT FUTURE MAILINGS**

Johnson County annually updates its mailing list for the annual material bids. All bidders responding to this bid request with a bid will be retained on the mailing list for the subsequent year. If an interested party wishes to remain on the mailing list but is not bidding on any items in this bid request, please provide written notification to the Johnson County Highway Department at the following address with a request to remain on the mailing list:

Attn: Lucas M. Mastin, Supervisor  
Johnson County Highway Department  
1051 Hospital Road  
Franklin, IN 46131

## **SPECIAL CONDITIONS AND SPECIFICATIONS**

### **Exhibit "B"**

All materials and production methods shall conform to current INDOT Specifications.

A majority of the crushed aggregate purchased by the County is obtained at the vendor's plant using County trucks, and therefore the County will only accept bids from plants located within a 20-mile radius from the Johnson County Highway Department Garage. The Bidder(s) shall state in their bid the location of their plant(s) which will serve Johnson County.

The Bidder shall also include a price for delivery of crushed aggregate to a designated area within Johnson County, in the event that County trucks are unable to haul these materials on occasion, but this price will not be used to determine the low bid.

Bid term shall begin January 1, 2026 and continue through December 31, 2026, and pricing will remain fixed through the entire contract, regardless of actual quantities purchased. No allowance will be made during the contract for price increases.

Bidders may submit partial bids for certain materials requested by the County if the bidder does not produce all of the materials requested on the Itemized Bid Form.

**Crushed Aggregate Stone Itemized Bid Form**  
**Exhibit "C"**

Company Name: \_\_\_\_\_

Plant Location: \_\_\_\_\_

Material	Estimated Quantity	Unit	Unit Price	Total
INDOT 2	300	ton		
INDOT 5	500	ton		
INDOT 8	1000	ton		
INDOT 9	200	ton		
INDOT 11	3,000	ton		
INDOT SC 11	3,000	ton		
INDOT 12	200	ton		
INDOT SC 12	200	ton		
INDOT 53	1,500	ton		
INDOT 73	500	ton		
INDOT Uniform A Riprap	300	ton		
INDOT Uniform B Riprap	300	ton		
INDOT Revetment Riprap	1,000	ton		
INDOT Class 1 Riprap	300	ton		
INDOT Class 2 Riprap	300	ton		
	<b>TOTAL BID:</b>			

**DELIVERY PRICING**

Additional Cost per Ton Delivered

Aggregate, Uniform A/B Riprap, and Revetment Riprap delivered to any  
location in Johnson County: \_\_\_\_\_

Class I & II Riprap delivered to any location in Johnson County: \_\_\_\_\_

## **E-Verify Affidavit**

Pursuant to Indiana Code 22-5-1.7-11, the Contractor entering into a contract with Johnson County, Indiana ("the County") is required to enroll in and verify the work eligibility status of all its newly hired employees through the E-Verify program. The Contractor is not required to verify the work eligibility status of all its newly hired employees through the E-Verify program if the E-Verify program no longer exists.

The undersigned, on behalf of the Contractor, being first duly sworn, deposes and states that the Contractor does not knowingly employ an unauthorized alien. The undersigned further affirms that, prior to entering into its contract with the County, the undersigned Contractor will enroll in and agrees to verify the work eligibility status of all its newly hired employees through the E-Verify program.

Contractor/Supplier: \_\_\_\_\_

By (Written Signature): \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

### **Important: Notary Signature and Seal Required in the Space Below**

STATE OF \_\_\_\_\_ )

) ss:

COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

My Commission Expires: \_\_\_\_\_

Residing in \_\_\_\_\_ County, State of \_\_\_\_\_



## SUPPLY PURCHASE AGREEMENT

This Agreement is made the (Date) day of (Month), 20(year) by and between (Supplier Name), (Supplier Full Address) ("Supplier") and Johnson County, Indiana, acting through its Board of Commissioners, and its successors and assigns, 86 West Court Street, Franklin, Indiana, 46131, ("County").

**Witnesseth**, that the Supplier and the County for the consideration named herein agree as follows:

### **Article 1      Scope of Agreement**

The Supplier shall provide to the County any supplies for which prices were provided in accordance with the County's material bid/quote request for (Specific Supplies or Supply Category) pursuant to the General Conditions (Exhibit "A") and Special or Technical Provisions (Exhibit "B") provided in the material bid/quote request packet and incorporated as exhibits in this Agreement.

### **Article 2      Agreement Duration**

Supplier agrees to honor the prices submitted by Supplier on the Itemized Bid/Quote Form from (Start Date) through (Stop Date).

### **Article 3      Cost of Supplies**

The Supplier shall provide supplies to the County at the prices submitted by the Supplier on the Itemized Bid/Quote Form and/or Form 96 (Exhibit "C"). No unit price adjustments will be allowed within the Agreement duration.

### **Article 4      Actual Quantities Purchased**

The supply quantities provided by the County as represented in Exhibit "C" are estimates of the anticipated quantities the County intends to purchase. Actual quantities purchased may vary and will be based on need through the duration of the Agreement. The unit price of supplies will not change within the Agreement duration regardless of the actual quantities purchased.

### **Article 5      Extension of Agreement**

The County may, at the County's discretion and with written concurrence from the Supplier, extend the duration of this Agreement subject to the same conditions and pricing.

### **Article 6      Notice**

All notices required to be given under this Contract will be made in writing and will be sent by certified or registered mail addressed to the parties, as follow:

County: Board of Commissioners of Johnson County  
Johnson County West Annex  
86 West Court St  
Franklin, IN 46131

And copy to: County Attorney  
Johnson County West Annex  
86 West Court St  
Franklin, IN 46131

And copy to: Lucas Mastin, Supervisor  
Johnson County Highway Department  
1051 Hospital Road  
Franklin, IN 46131

Supplier: (Name of Person)  
(Supplier Company)  
(Street Address)  
(City State ZIP)

#### **Article 7 Entire Agreement; Amendment**

This Contract contains and constitutes the entire agreement of the parties regarding the subject matter hereof, and there are no other agreements, written or oral, between the parties affecting the subject matter hereof. No amendment of this Contract shall be effective unless the same is made in writing and signed by the parties hereto.

#### **Article 8 No Investment in Iran**

As required by IC §5-22-16.5, the Supplier certifies that the Supplier is not engaged in investment activities in Iran. Providing false certification may result in the consequences listed in IC §5-22-16.5-14, including termination of this Contract and denial of future Johnson County contracts, as well as imposition of a civil penalty.

#### **Article 9 E-Verify Program**

The Supplier shall provide documentation to the County evidencing that the Supplier has enrolled in and is participating in the E-Verify program regarding eligibility status of all newly hired employees of the Supplier pursuant to IC §22-5-1.7. The Supplier is not required to verify the work eligibility status of all newly hired employees of the Supplier through the E-Verify program if the E-Verify program no longer exists. Further, the Supplier shall sign an affidavit affirming that it has

enrolled in and is participating in the E-Verify program and that the Supplier does not knowingly employ an unauthorized alien.

**Article 10      Invoices; Payments**

Upon delivery of the supplies, Supplier shall submit an invoice with a description and quantities of the specific supplies provided. The County will process the invoice for payment upon verification of project completion. Payment shall be remitted to Supplier within forty-five (45) days.

**Article 10      Venue; Choice of Law**

This Agreement shall be construed and interpreted in accordance with the laws of the State of Indiana, as well as all applicable federal, state, or local laws or regulations, which are herein incorporated by reference. The Parties agree that any action related to the Agreement shall be governed by the laws of the State of Indiana and brought in Johnson County, Indiana.

**IN WITNESS WHEREOF**, Supplier and County have executed this Contract effective on the date above:

**(SUPPLIER)**

**JOHNSON COUNTY BOARD OF  
COMMISSIONERS**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Brian P. Baird, Chairman

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Ronald H. West, Member

\_\_\_\_\_  
Title

\_\_\_\_\_  
Kevin M. Walls, Member

Attest: \_\_\_\_\_

Elizabeth A. Alvey  
Johnson County Auditor